

**Tender for Engagement of an Agency for Event Management for upcoming event at Gujarat Biotechnology University,  
Gandhinagar**



**GUJARAT BIOTECHNOLOGY UNIVERSITY**

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**Response to Pre-Bid Queries**

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Biotechnology University, Gandhinagar**

**E-Tender No.: GBU/ADMIN/EVENT/05/2022, Date: 02/06/2022**

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<b>Sr. No.</b>	<b>Page No.</b>	<b>Section of the Tender</b>	<b>Query/Clarification Sought</b>	<b>Response/Clarification</b>
1.	4	<p><b>Section 3.1.2 Earnest Money Deposit:</b></p> <p><b>(a)</b> A Bidder is required to deposit, along with its Bid, a bid security of Rs. 1,00,000 Lakh (Rupees One Lakh only) (the “Bid Security”), in the format set forth in Annexure 6, refundable not later than 120 (one hundred and twenty) days from the Bid Due Date, except in the case of the Selected Bidder whose Bid Security shall be retained till it has provided a Performance Security under the Contract. The bid security (EMD) should be submitted, in the form of unconditional Bank Guarantee in favour of “Gujarat Biotechnology University”, payable at Gandhinagar.</p>	As per Government of Gujarat guidelines MSME’s are exempted from paying EMD and Tender Fees, so we request you to consider the same for MSME’s.	Refer corrigendum-I.
2.	5	<p><b>Section 3.4 Technical Bid Evaluation:</b></p> <p><b>a)</b> An Evaluation Committee (EC) will evaluate the technical and financial responses submitted by potential bidders.</p> <p><b>b)</b> The Evaluation Committee will evaluate the proposals, technical presentations of the bidders and assign a technical score to each bidder. The technical score (Tb) will be awarded out of 25 Marks as specified in Section 3.10.</p>	Please elaborate Technical Evaluation method.	Refer Corrigendum-I

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3.	8	<p><b>Section 3.10 Eligibility Criteria:</b>  <b>(b)</b> Audited annual reports of the Bidder for the latest financial year preceding the Bid Due Date shall be submitted. The Bidder shall enclose in its Bid, the certificate(s) from its statutory auditors specifying the Net Worth and average annual turnover for last three financial years (FY 2019-20, FY 2020-21, FY 2021-22) at the close of the financial year preceding the Bid Due Date.</p>			<p>The ITR for FY 2021-22 is not filled yet. So, we humbly request to consider the Net Worth and average annual turnover for last three financial years. (FY 18-19, FY 19-20, FY 20-21)</p>	<p>Refer corrigendum-I</p>								
4.	33	<p><b>Annexure 8: Financial Bid:</b></p> <table border="1" data-bbox="333 587 1126 952"> <tr> <td data-bbox="333 587 443 767">51</td> <td data-bbox="443 587 965 767">AV Film including curtain raiser films in all or any language (English/ Hindi/ Gujarati) for 3-5min as directed and approved by Authority.</td> <td data-bbox="965 587 1048 767">Nos.</td> <td data-bbox="1048 587 1126 767"></td> </tr> <tr> <td data-bbox="333 767 443 952">52</td> <td data-bbox="443 767 965 952">AV Film about event/ curtain raiser films in all or any language (English/ Hindi/ Gujarati) for 30sec- 1min as directed and approved by Authority.</td> <td data-bbox="965 767 1048 952">Nos.</td> <td data-bbox="1048 767 1126 952"></td> </tr> </table>			51	AV Film including curtain raiser films in all or any language (English/ Hindi/ Gujarati) for 3-5min as directed and approved by Authority.	Nos.		52	AV Film about event/ curtain raiser films in all or any language (English/ Hindi/ Gujarati) for 30sec- 1min as directed and approved by Authority.	Nos.		<p>Content/Graphics/Footage will be provided by you or we have to shoot/create the content as per the brief.</p>	<p>The bidder shall shoot and create the content as per the brief provided by GBU.</p>
51	AV Film including curtain raiser films in all or any language (English/ Hindi/ Gujarati) for 3-5min as directed and approved by Authority.	Nos.												
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